23rd P4H Steering Group Meeting : Summary

17 May 2023

ABBREVIATIONS AND ACRONYMS

AFD	*Agence française de développement*
GFF	Global Financing Facility for Women, Children and Adolescents
GIZ	*Deutsche Gesellschaft für Internationale Zusammenarbeit*
ILO	International Labour Organization
M&E	monitoring and evaluation
MEAE	Ministry for Europe and Foreign Affairs
P4H-CD	P4H Coordination Desk
P4H-SG	P4H Steering Group
P4H-TEG	P4H Technical Exchange Group
WHO	World Health Organization

1. P4H STEERING GROUP MEETING REPORT

The 23rd P4H Steering Group Meeting was held on May 17, 2023, from 1-3:15 pm CET. It was chaired by the two co-chairs of the P4H Steering Group (P4H-SG), Shahrashoub (Shahrah) Razavi, representing the International Labour Organization (ILO), and Jérémie Forrat-Jaime, of the Ministry for Europe and Foreign Affairs (MEAE) representing France. It was facilitated by Michelle Folsom, Global Communication Matters.

The first version of this report was prepared by Elise Yousoufian, Global Communication Matters. The first version was reviewed by the other members of the P4H Coordination Desk-core.

Please click on the agenda below to view the slide deck for the 23rd P4H Steering Group Meeting.

Agenda of 23rd P4H Steering Group Meeting.

TIME	TOPIC	SPEAKER
13:00 - 13:05	• Welcome and opening remarks • Verification of quorum	• **Shahrashoub Razavi,** ILO, P4H Steering Group Co-Chair • **Jérémie Forrat-Jaime,** MEAE, P4H Steering Group Co-Chair
13:05 – 13:35	• Governance: role and selection of observers in the P4H structure	• **Shahrashoub Razavi,** ILO, P4H Steering Group Co-Chair • **Jérémie Forrat-Jaime,** MEAE, P4H Steering Group Co-Chair
13:35 – 14:05	• M&E framework: indicators and next steps	• **Nina Siegert,** GIZ, TEG member
14:05 – 14:45	• P4H Technical Exchange Group updates: - P4H products development and review process - P4H Community of Practice on Alignment	• **Severine Calza,** Global Fund, P4H-TEG Co-Chair • **Pascale Le Roy,** AFD, P4H-TEG Co-Chair
14:45 – 15:00	• P4H Network workplan overview	• **Alexis Bigeard,** WHO, P4H Coordination Desk
15:00 – 15:15	• AOB and closing	• **Shahrashoub Razavi,** ILO, P4H Steering Group Co-Chair • **Jérémie Forrat-Jaime,** MEAE, P4H Steering Group Co-Chair

2

2. MEETING MINUTES

2.1. Welcome, opening remarks and verification of quorum

Welcome words were made by P4H-SG co-chairs (ILO and France), as well as by the facilitator. The P4H Network's *Terms of Reference* requires a quorum for a P4H-SG meeting to proceed. Seven of 15 voting P4H-SG members attended this online meeting. The quorum of nine of 15 voters was not obtained, but the P4H-SG co-chairs and delegates present agreed to continue the meeting informalso that no vote would be held during the meeting. Points for decision would be sent by email.

2.1.1. Summary

The P4H-SG co-chairs introduced the session. France referred to the discussion on observers during the last regular P4H-SG meeting (22nd P4H-SG Meeting, held in September 2022), when France committed to share a note on the role of observers in the P4H Network with all P4H-SG members. The P4H-SG co-chairs prepared this note, which they circulated to all P4H-SG members in March 2023. No written comments were received to date.

2.1.2.   Q&A and discussion

Various questions were raised, including about these topics:

- How to treat observer seats, which are nonvoting seats for three constituencies: civil society organizations, academic institutions, private sector

- Potential conflict of interest

- Broadening the group of interests observers represented

2.1.3.   Proposed actions, owners and time frames

- Members to provide input regarding observers' seats and this input to be approved; no date specified

- Draft of changes to the *Terms of Reference* using Word's TrackChanges feature to be circulated before the regular meeting of the P4H-SG to be held in October 2023

- Proposal to be voted on by representatives of voting P4H-SG members at the P4H-SG meeting in October 2023

2.2. Monitoring and Evaluation framework: indicators and next steps

2.2.1.   Summary

Presentation by GIZ on monitoring and evaluation (M&E) work (see Nina Siegert's presentation in link in section 1 and in the annex).

2.2.2.   Q&A and discussion

The following points were made:

- The M&E tool would bring accountability to the P4H Network, as well as credibility (France).

- Other comments related to specific indicators listed in the presentation or ones missing: impact measurement seemed missing, and it was discussed that certain indicators were repetitions or could be simplified or folded into one. The indicator on digital platform clicks received particular attention as it reflects both use and population of the platform (ILO).

2.2.3.   Proposed actions, owners and time frames

- GIZ to contract an M&E firm to conduct the pilot (expected by sometime in early June)

- P4H-TEG to vet the M&E country-level tool and present results at the P4H-SG meeting scheduled for October 2023

- P4H-TEG to choose two pilot countries for use of the tool (forthcoming, in collaboration with the P4H-SG) (also June)

2.3. P4H Technical Exchange Group updates

2.3.1.   P4H products development and review process

2.3.2.   Summary

The Global Fund to Fight AIDS, Tuberculosis and Malaria, one of the three co-chairs of the P4H Technical Exchange Group (P4H-TEG), made a presentation on a proposed process for the P4H Network's development and review (see Severine Colza's presentation in link in section 1 and in the annex).

2.3.3.   Q&A and discussion

The following points were raised:

- The potential role of "knowledge manager", which could be or may already be part of the role of P4H-TEG member representatives. TEG co-chairs clarified that the knowledge manager was not intended as an additional role or staff position, although clearly the tasks of the knowledge manager would be additional tasks for someone in an existing role.

- Question about the P4H Network's logo and whether the P4H Network's logo means that all members endorse a branded product, with concern that the P4H Network might imply members endorse a publication without having fully participated in its development and with which they might disagree or find incompatible with their organizational principles (World Health Organization (WHO)). The example of UHC2030, which has a way to acknowledge lack of consensus in the development of joint materials, was raised (WHO).

- Possibility of periodic presentations on documents, during which a P4H country focal person could explain how a document was used (ILO).

Agence française de développement (AFD)/P4H-TEG co-chair closed this agenda item by saying that everyone needs to "be at ease" with products that position the P4H Network and pilot test a peer review process for materials with the P4H logo. She stated that the peer-review process for materials branded with the P4H Network's logo needs to be discussed within the context of those strategies.

2.3.4.   Proposed actions, owners and time frames

- Further exchange within the P4H-TEG and with the P4H Coordination Desk about this peer-review process and alignment with communications strategy and knowledge management

- Present a completed process for vote at the P4H-SG meeting scheduled for October 2023

2.4. P4H community of practice on alignment

2.4.1.   Summary

AFD/P4H-TEG co-chair introduced the discussion topic on the alignment community of practice, which was initiated by the Sustainable Financing for Health Accelerator and the P4H Network. She emphasized the benefits for the P4H-CFPs and the involvement of the Global Financing Facility for Women, Children and Adolescents (GFF). The organizers of the community of practice wanted to raise concerns about its sustainability, given that organizational support had been mainly assumed by

GFF and part of the P4H-CD. In particular, there was an inquiry as to what support could be provided by the P4H-CD.

2.4.2. Q&A and discussion

ILO called the alignment community of practice critical. Both ILO and AFD/P4H-TEG co-chair acknowledged limited resources constrained the P4H Network's activity in this community of practice.

2.4.3. Proposed actions, owners and time frames

- There was consensus for the added-value of this community of practice and the P4H CD active participation in it

- No action point proposed

2.5. P4H Network workplan overview

Alexis Bigeard (P4H-CD, WHO), presented intermediate results of the P4H CD against plan for 2022-2023 (see Alexis's presentation in link in section 1 and in the annex).

Mathilde Mailfert (P4H-CD, ILO) and Bayarsaikhan Dorjsuren (P4H-CD, WHO) also shared about several technical exchange activities and, specifically in the area of social health protection, on the webinar series Social Health Protection for Migrant Workers and Their Families.

Claude Meyer (P4H-CD, WHO) shared information about an experience during the Leadership for UHC cycle that started in India in April.

2.5.1. Q&A and discussion

Questions were raised about the work on nonrenewable material and energy resources (NMER) undertaken by the P4H-CD and specifically on the conditions of participation in the 2023 PMAC Conference and the presented poster (ILO).

2.5.2. Proposed actions, owners and time frames

It was discussed that the P4H-CD would follow-up separately via email to ILO in response to questions about the conceptual framework of the NMER poster.

2.6. Any other business (AOB) and closing

2.6.1. Any other business

GIZ mentioned that the P4H-TEG had launched a new working group on pandemic preparedness and response. Updates would be communicated soon by the P4H-TEG co-chairs.

2.6.2. Closing

The next P4H-TEG meeting is scheduled to take place in person and be hosted by the ILO in September 2023 in Geneva, Switzerland.

The next P4H-SG meeting is scheduled to be hosted by France in October 2023 in Paris, France.

ANNEX 1. 23ʀᴅ P4H STEERING GROUP MEETING (SLIDE DECK)

The slide deck for the 23rd P4H Steering Group Meeting includes the slides of all the presenters listed in the agenda shown below.

Please click on the agenda below to view the slide deck for the 23rd P4H Steering Group Meeting.

Agenda of 23rd Steering Group Meeting

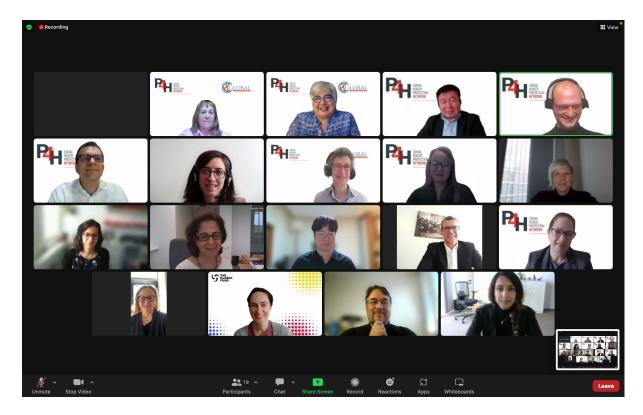| TIME	TOPIC	SPEAKER
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P4H SOCIAL HEALTH PROTECTION NETWORK

2

ANNEX 2. ATTENDEES

	P4H Steering Group		
Regular member	**Alternate member**	**Focal Person**	**Institution**
Nikolic de Jacinto, Irina			World Bank Group
Razavi, Shahrashoub	Valérie Schmitt		International Labour Organization
Forrat-Jaime, Jérémie	Eric Chaux	Chave, Romain	Ministry for Europe and Foreign Affairs (France)
Tan-Torres Edejer, Tessa			World Health Organization
	Koch, Carla		Swiss Development Cooperation (Switzerland)
Benoit Mathivet		Calza, Severine	The Global Fund to Fight AIDS, Tuberculosis and Malaria
	P4H Technical Exchange Group		
	Institution		
Hwang, Inuk	*Seoul National University, Graduate School of Public Health*		
Xu, Ke	*World Health Organization*		
Le Roy, Pascale	*Agence française de développement*		
Siegert, Nina	*Deutsche Gesellschaft fur Internationale Zusammenarbeit*		
Asda, Faten	*Deutsche Gesellschaft fur Internationale Zusammenarbeit*		

ANNEX 2. ATTENDEES (CONTINUED)

	P4H Coordination Desk	
Name	**Institution**	
Alliod, Marie-Pierre	World Health Organization	
Bigeard, Alexis	World Health Organization	
Dorjsuren, Bayarsaikhan	World Health Organization	
Mailfert, Mathilde	International Labour Organization	
Meyer, Claude	World Health Organization	
Ortiz, Christine	Consultant to World Health Organization	
	Facilitation	
	Institution	**Role**
Folsom, Michelle	Global Communication Matters	Facilitation
Sheckler, Annette		Note taker
Yousoufian, Elise		Recorder, note taker

DISCLAIMER

This document contains general as well as specific information about the P4H Network and is intended for informational purposes only. The information contained in this document is intended for its recipients only. Please refer to the P4H Network website www.p4h.world for further information concerning specific activities or contact a staff member of the P4H Network Coordination Desk.